

# PENTWATER YACHT CLUB STANDING RULES

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These Standing Rules are the general operating rules of the Pentwater Yacht Club. Any situation(s) that may arise that are not covered in these Standing Rules, and requires immediate resolution, will be addressed by the Commodore who may include the executive officer(s) or the entire Board of Directors.

## I. HOUSE RULES

### A. NO SMOKING

The entire Yacht Club building is a "smoke free" environment. Smoking is not allowed anywhere in the building or on the Yacht Club premises except in the designated area.

### B. BEHAVIOR

General Behavior: Inappropriate behavior by members and/or their guests will be subject to sanctions by the Board of Directors. Such sanctions could include suspension or revocation of membership.

#### **1. GUEST PRIVILEGES DEFINED:**

- A. Guest must be accompanied by a member in good standing at all Club functions who shall sign in such guest, as required by the Club, in a book provided for that purpose.
- B. Guest of members may visit the Club a maximum of four times including no more than two Thursday night dinners, in any one season. After the fourth visit they are required to apply for membership. Violation of this rule will result in an advisory letter to the offending guests sponsor or sponsors to cease. The member may ask to meet with the Commodore to resolve their offense within one week's time. If the offense continues, the Commodore will send a letter warning the member of possible sanctions up to and including termination. If there is no resolution, action will be taken at the next scheduled Board of Directors meeting.
- C. House guests of members may visit for two consecutive weeks per season when accompanied by a member.
- D. The Club guest rules shall be published in the Club yearbook and shall be enforced by the Board of Directors and are to be observed by all members and their guests.
- E. Visiting yachtpersons who are members of Yacht Clubs listed in the Register of American Yacht Clubs, but are not transient boaters, may use the facilities of the Club in the manner of a member four times in one year by registering with the Club employee in charge, signing the log book, and providing identification confirming their Club affiliation.
- F. Transient boaters and their crews and visiting yachtpersons shall pay for all purchases and fees by cash, check or credit card prior to leaving the Club.

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## 2. COCKTAIL LOUNGE:

- A. Michigan Liquor Control Commission (MLCC) regulations govern our liquor/beer sales. Alcoholic beverages may only be purchased by bona fide PYC members and reciprocal guests. A non-member may not purchase alcohol. We solicit your cooperation regarding this so that at all times we are in compliance with the regulations of the MLCC.
- B. All MEMBERS must show their PYC membership cards when purchasing food and alcoholic beverages. Only Club members may purchase alcohol.
- C. Alcohol purchased at the Club cannot be consumed off the premises and no alcohol obtained from any outside source shall be permitted on the Club premises. Alcohol purchased at the Club may not be taken aboard any boat moored at the Club dock, nor shall any alcohol obtained aboard any boat be taken from the boat on to Yacht Club property, also a MLCC regulation.
- D. In compliance with the regulations of the MLCC, alcoholic beverages may not be purchased after 2:00 am. Premises must be vacated no later than 2:30 am.
- E. Minors are not allowed in the Cocktail Lounge after 9 pm unless accompanied by an adult member.

## 3. RESERVATIONS

- A. Dinner Reservations are strongly recommended and are required on Friday and Saturday nights and special events.
- B. Flag Officer's Ball Dinner Dance reservations will be handled as follows: In order to insure that Members have first reservation opportunity before guests, MEMBERS ONLY reservations will be accepted until two weeks before the party. After that date reservations for Members and their guests will be accepted.
- C. Thursday Dinner tickets may be purchased by members, for members only, on a "first come, first served" basis beginning the Thursday before the subject date. If tickets are still available, guest tickets may be purchased by members starting the Monday before the Thursday Dinner. Tickets may be purchased at the club with cash, check Visa or MasterCard and the presentation of a valid membership card.
- D. Annual Dinner Meeting tickets must be purchased at the Club by noon on the preceding Wednesday. The Annual Meeting is for Members Only.
- E. PYC Special Events (excluding Thursday Dinners): With the improved facilities at the Club, more members are sponsoring special events and activities involving the marina, Youth Room, Main Dining Room, and Bar areas. To coordinate the above resources of the Club, the sponsoring Club members will conduct such activities similar to a Thursday Night dinner. The Club will be used to sign up the activity, the sponsor, and the members helping in the event. The event must have prior approval of the Board of Directors, with a recommendation from the Manager of the Club whether it affects the other Club activities, and a budget will be prepared if

the Club has financial responsibility for any of the event (meals, prizes, extra Club personnel, etc.). It is expected that such activities will break even financially or make money for the Club.

#### 4. GENERAL RULES GOVERNING CLUB PROPERTY:

The following rules are for the purpose of making the Club premises the most useful and beneficial for the entire membership. It is our individual and group responsibility to ensure their application.

- A. There shall be no swimming or water skiing from the Yacht Club property at anytime except that the Pentwater Junior Sailing Club may provide the requisite swim test at a prearranged time and date with a certified water safety instructor present and subject to the approval of the insurance provider. This includes all docks and sea walls. Fishing is not allowed on the Club premises. Our area of the lake has been designated as a "No Wake" zone. Wet attire is not permitted in the Club House. No inline or roller skates or skateboards are permitted on Yacht Club property.
- B. No animals will be allowed inside the Club House or on the deck where food and beverages are served, except Seeing Eye dogs or dogs used for other medical indications. Dogs on leashes may be transported to and from boats.
- C. No boat moored or tied up to the Yacht Club Dock, or within 100 feet there from when arriving or departing from said Dock, shall discharge ANY effluent from its Head, Galley, Sinks or Bilge, except that bailing of small open boats may be permitted.
- D. DOCKING ON DAYS OF SPECIAL EVENTS: Restrictions may be placed on Club docks before, during, and after special functions. These restrictions will be posted in advance on the Club bulletin board and on the Club docks if appropriate.
- E. No items of waste or refuse shall be dropped or thrown from the Club buildings or Dock onto the Club grounds or into the water.
- F. Except as approved by the Board of Directors, members and/or guests are not permitted to use the Club equipment, docks or facilities for their personal business or for personal gain. This does not apply to business related meals, cocktails or visitations.

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#### 5. COCKTAIL LOUNGE AND KITCHEN:

Only Staff and authorized persons are allowed in the kitchen or behind the bar.

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**6. JUNIOR ACTIVITIES ROOM:**

The Junior Activities Room is for the use of Junior Members of the Club. The Club encourages the youth of the PYC to use the facilities, to help in the maintenance of the room, and to report damage or possible improvement for their use. Events at the Club that will close the room will be posted in advance. PYC and staff are not responsible for unsupervised children.

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**7. ATTIRE:**

The atmosphere of the Club is that of informality and good fun; however, it is expected that Members and guests dress in a manner appropriate to the occasion. The PYC requires that shirts and shoes be worn at all time in the PYC in order to use the facilities of the Club.

**8. CLUB RENTAL PROCEDURES:**

- A. The Club may be rented for \$250 for a private event and the Board of Directors must approve the date and event. Events must not conflict with normal operations of the Club. A member of the Club must sponsor and be present at the event. The participation may not exceed the permissible number allowed in the Club. A manageable number of guests will be allowed for private events. Any event with over 40 people attending must be approved by the Board of Directors and the exact number attending must be provided to the Club Manager no later than five (5) days prior to the event. If food is to be provided, the exact food count must be provided at the same time as the official attendance count.
- B. A Pentwater non-profit organization may use the Club rent-free if sponsored by a Club Member and approved by the Board of Directors. A cleaning fee deposit of \$150.00 will be charged to all groups to assure the room is cleaned following the event.
- C. The member sponsoring the rental/use of the Club must meet and comply with the rules and regulations set by the Board of Directors and Club Manager. If the Club Manager is not available, outside caterers and the wait staff may be employed and they must meet the Club Managers and Board of Directors rules and regulations.
- D. The Club Manager will keep the event calendar and coordinate these activities with the Club calendar. If the Board of Directors cannot meet to discuss the requests, the Flag Officers and the Club Manager will review and make a determination regarding the requested usage. The event will be posted on the bulletin board at least 7 days prior to the event.

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## II. MARINA FEES AND DOCK REGULATIONS:

The Marina Slips, Sunfish Dollies, Dinghy Racks and Front Dock operations are operated by the Stations Committee under the policies approved by the PYC Board of Directors. Requests for Slips, Sunfish Dollies and Dinghy Racks should be submitted in writing to the Stations Committee by regular or e-mail to Station's Committee chairperson and will be honored in priority by the date received. This marina usage is governed by the State of Michigan Marina Operating Permit. Any boat in violation of the conditions of the operating permit will be refused a slip. By permit restrictions we cannot accept boats capable of having waste holding tanks, or boats which extend beyond the length of the finger piers to which they are attached. Swim platform, bowsprits and /or pulpits must be included into total boat length. By club decision, new applications for pontoon boats will not be accepted. Applications for large or heavy displacement boats will be accepted only as determined by the Stations committee so as to not adversely affect the facility.

Slip Assignment: The following criteria shall be used in the assignment of slips at the Pentwater Yacht Club:

- i. Slip assignments will be reviewed annually along with any request for reassignment.
- ii. Members changing boats where the new boat is the same size as their present boat must notify the Stations Committee in writing. If the new boat, in the determination of the Stations Committee, fits the currently assigned slip, the member may keep that same slip. Members changing boats, (larger or smaller) who presently have a slip may request a change of slip which is to be done in writing to the Stations Committee. Available vacant slips that will accommodate the request and for which there is no one on the waiting list will be made available to the member. Members whose new boat cannot be accommodated in available vacant slips in the PYC marina will be placed on the regular waiting list, which is held in order of the date of request.
- iii. a) An up to date waiting list will be prepared and posted for openings of slips in the marina. The list will be in order of the received date of the request. The written request should include the make of boat, the model, length, beam, weight, (displacement) and sidewall height. Members must own the boat in the slip and a copy of the registration will be required prior to putting the boat in at the Club.  
b) Members requesting a slip for a boat they do not currently own must specify overall slip length required (24', 20' or 16'), beam (7'0", Maximum) and weight (3500# Maximum) and whether the probable boat is a sailboat or power boat for which they are requesting the slip.
4. Members on the waiting list who are offered slips who have boats that cannot fit in the available opening will remain in their same

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position for the next available opening providing that the slip offered is too small for the boat the member specified when requesting the slip.

5. Members on the waiting list who are offered slips and who refuse those slips for any reason other than that the slip is too small for their boat will be placed at the bottom of the waiting list.
6. a) Members on the waiting list who are offered slips after the fees are normally due and who accept the slip will have seven (7) days to accept or decline the slip. Those who accept the slip have fourteen (14) days from notification to pay at least one-half (1/2) the slip fee with the balance due in thirty (30) days or the slip will be re-assigned to the next person on the wait list and the member not paying will drop off the wait list.  
b) Members on the waiting list who are offered slips before the fees are normally due have seven (7) days in which to accept or decline the slip and then follow the fee procedure the same as those renewing slips, promising a reservation fee and paying the full amount with their membership dues.
7. Unusual or extenuating circumstances concerning slip assignment will be considered and determined on an individual basis by a majority of the Stations Committee.
8. Assigned slips not occupied by July 15 will be considered abandoned and offered to the next person on the waiting list.
9. Leave of absence policy: Paid up marina slip holders may request a non-renewable one year leave of absence by sending a letter to the Stations Committee. To qualify for a leave the member must have already been assigned a slip and have occupied it for a minimum of one year and have paid the total slip fee. A leave will not be granted from the waiting list. The member receiving the leave of absence will be refunded the amount the PYC can collect from the subsequent renter of the slip. One season's lack of use of a slip (other than 8 above) by the renter may be considered abandonment of the space which may then be re-assigned through the waiting list after Labor Day.
10. Slip holders are requested to notify the stations committee any time they will vacate the slip for 48 hours or more. The notification makes it possible to make the slip available upon return of the slip holder. The stations committee may sublet the slip to other yacht club members or guests during a period of non-use of 48 hours or more whether or not the PYC slip holder notifies the committee of the non-use period.

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**Slip Fee:**

For a 16 foot slip	\$500.00 per season
For a 20 foot slip	\$600.00 per season
For a 24 foot slip	\$700.00 per season

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**Slip Reservation Fee:** In lieu of requiring a non-refundable reservation fee being paid prior to the dues payment, the club will

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accept a promise to pay with the dues payment an amount equal to one half the slip fee as a reservation fee for a slip. With the promise, this amount becomes a part of the membership fee dues and is non-refundable. The member then pays the membership dues and the entire slip fee with the membership dues. This practice does not change the amount or timing of any payments by the member but assures a financial commitment by the member for reservation of a slip. This shall not apply to those who have been granted a one year leave of absence.

**Slip Mid-year policy:** Slips cancelled after June 1 will be refunded the amount the PYC can collect from the subsequent renter of the slip less the non-refundable slip fee paid by the member a ten percent handling fee on the remainder. Slip assigned after June 1 will be prorated over the remainder of the season based on the number of days remaining in the 110 day season beginning May 24 each year.

11. **Sunfish Fee Schedule:** a) \$100 per season with no pro-ration for mid year assignment. b) The dollies are made for the one design sunfish sailboat. The dollies are not to leave the Club premises as the wheels have no bearings. The dollies are not suitable for being towed, and are not suitable for larger boats. c) Sunfish dolly assignment policy. Sunfish dolly storage is primarily for members who keep their State Registered, with properly displayed MC numbers sunfish one design class sailboats at the PYC. After these members' needs are met, other members who have requested dolly space for boats similar to Sunfish may after June 1, in order of receipt of request, be assigned a Sunfish dolly space for the balance for that season only. Boats on Sunfish dollies must be no larger or heavier than the one design Sunfish and the owner must demonstrate that the boat has a sling handling arrangement suitable for use with the hoist for launching.

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12. **Dinghy Fee Schedule** is as follows: a) \$100 per season with no pro-ration for mid-year assignment. b) The maximum dinghy length is ten feet. Dinghies should be in the rack and must not interfere with boats in slips 1-7. Members keeping dinghies at the club must have a boat on a mooring or a remote location requiring the dinghy for transportation to and from their boat. Exception: Dinghy storage rack policy: dinghy storage is primarily for members who ferry between the club and their boats on mooring buoys. After these members' needs are met, other members who have requested dinghy rack space may after June 1, in order of receipt of request, be assigned a dinghy space for the balance of that season only.

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13. **Front Dock Use:** The PYC Stations Committee will have overall responsibility for use of the front docks. A procedure will be set up through the Club Manager to establish records that will be inputted to the Club financial records. A sign will be posted on the front of the Club for docking boats to review. The south floating docks are also marked with yellow lines to denote time limited docking. The

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south floating docks are limited to boats 24 feet or less in length. No overnight docking is permitted and is prohibited by our Marina Operating Permit. A four hour time limit is placed on boats moored in these spaces and the owner or skipper of the boat must remain on Club grounds during this time. It is necessary during small boat races on Pentwater Lake, on sunfish sailing days, and on Junior Sailing lesson times to keep these docks open for sail boat make-ready. Dock fees and limitations shall not apply if the Club sponsors a "Back from the Mac" event. If that is the case, those individuals who use the dock during that event will receive two free nights of dock use. Any additional time beyond the two free nights during this event only will be charged. Any Club member who, without authority, permits free dockage will be personally liable for the cost of the dockage and may be subject to disciplinary action.

14. **Front Dock Fees PYC Members.** First night's docking of each visit will be free to a total of four nights per season. All other dockings are to be paid at the rate of \$0.50 per foot per night. Maximum stay per visit is two overnights from ice out to ice in. Fees apply weekends from Club opening until Friday of Memorial Weekend through Monday of Labor Day Weekend and weekends until the Club closes for the weekend. Unpaid overnight fees may be added to the next year's dues billing by resolution of the Stations Committee and approval of the Board of Directors. The Stations Committee will have the authority to make exceptions on an individual basis.
15. **Front Dock Fees – Non-PYC Members.** Non PYC boats must be owned by members of affiliated yacht clubs (as listed in the reciprocity guide of the Register of American Yacht Clubs Published by the Yachting Club of America). These boats will be allowed to dock at the PYC only from Monday through Thursday (off docks by 10:00 A.M. Friday morning) and will not be allowed to dock on legal holidays. Dockage will be restricted to one location on the north end of the main dock. If this area is occupied by a club member boat they may take the next space available and that becomes the transient dock section. There is a two night maximum stay and rafting may be required. Affiliated Club boats will be charged at the rate comparable with private, full service marinas on Pentwater Lake. After two nights stay, affiliated Club boats will be required to move to other facilities. The Stations Committee will have the authority to make exceptions on an individual basis.

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### III. CLUB OPERATING RULES

#### A. Executive Officers

1. The Flag Officers of the Club are considered the Executive Officers.
2. The Rear Commodore will be in charge of and responsible for the Thursday Night Dinners.

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3. Subject to approval by the Finance Committee and Board of Directors, the Treasurer is authorized to borrow money from the capital fund to cover operating expenses, for maintenance purposes only, as needed for September and October. Any money that was borrowed from the Capital fund shall be budgeted and paid back during the following fiscal year.
4. The Commodores, Secretary and Treasurer will be the authorized signatories for checking and savings accounts and the safe deposit box of the Pentwater Yacht Club. Said accounts and safe deposit box will be designated annually at the organizational meeting of the Board of Directors each year. Except for the food service manager's checking account, two signatures will be required on all checking and saving account withdrawals. This will not apply to transfers between accounts.
5. The Pentwater Yacht Club shall purchase hats for the flag officers.
6. The Treasurer shall assure that an independent review of the PYC books are conducted on an annual basis.
7. The Secretary, Membership Chair and Treasurer are to be compensated equally for their respective services. The amount will be determined by the Board of Directors each year.
8. Flag Officers may make non-budgeted expenditures up to \$150.00. Non-budgeted expenditures that exceed \$150.00 must be approved by the Board of Directors. Operating expenditures may be paid as they arise up to the Board approved budgeted amount.
9. In cases where there is a complaint filed against a current or prospective member that could result in suspension or expulsion from the Club or application refusal, the Commodore will appoint up to three (3) individuals to investigate the matter and report back to the Board of Directors for action. If the investigation is conducted by any member(s) of the Board of Directors, those individuals will not have a vote in determining what, if any, action is appropriate if voted on by the Board. Actions less than suspension or expulsion from the Club will be handled on a case by case basis as determined by the serving Commodores.

## B. Board of Directors

1. The Board of Directors will provide in the annual budget the amount to be used to determine bonuses.
2. The Board of Directors will approve all dues and fees each year.
3. The Board of Directors will receive for approval, in October of each year, a preliminary budget from the Finance Committee to be effective the following fiscal year. A final line item budget will be presented to the Board of Directors for approval from the Finance Committee in March for that fiscal year.

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## C. Committees

There shall be appointed by the Commodore the following Committees, each consisting of no less than three members:

1. House
2. Membership
3. Building Maintenance and Improvement

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4. Regatta
5. Finance
6. Nominating
7. Planning
8. Insurance
9. Constitution, Standing Rules and By-laws
10. Stations
11. Communications

#### **D. DUTIES OF COMMITTEES**

1. House Committee: The House Committee shall keep a record of its proceedings, have general supervision of the Clubhouse and its contents, recommend the purchase of all needed supplies and articles for use in the Clubhouse, set the menu and prices paid for articles and services sold in the Clubhouse. In conjunction with the finance committee and with the Board approved budget, establish and enforce, with the approval of the Board of Directors, all house rules as deemed necessary or appropriate. In addition, the House Committee shall recommend to the Board of Directors what bonuses, if any, are to be paid to staff within the approved Board budget. The chairperson of the House committee should be a volunteer on the Committee who agrees to serve for multiple years. It is recommended that neither the Rear or Vice Commodore be chairperson but both should be members of the Committee and are expected to attend the committee meetings.
2. Membership Committee: The Membership Chair shall be responsible to the Secretary. The membership chair shall be responsible for maintaining the database and sending out the dues statements, late dues statements, maintaining the wait list, sending acceptance letters to the new members and sending out membership cards and stickers. The membership committee shall consider and determine the qualifications of all applicants for membership in the Club, act upon all applications for membership referred by the Secretary to the Committee, and promote new membership to the Club. The Membership Committee shall include the Secretary. The Committee's responsibilities shall include assisting the Secretary in preparing notices for dues, assessments, and membership fees, notifying new members of Club membership, and sending membership cards to members in good standing. The Committee shall welcome new members at the New Member Brunch. The Committee shall send each new member an informational letter about the Club. They will call all new members and welcome them to the Club, and offer to answer questions.
3. Building and Property Committee: The Building and Property Committee shall investigate and recommend to the Board of Directors any maintenance and improvements to the building structure of the Clubhouse, including its building systems and fixtures, and shall maintain and improve the facilities of the Club.
4. Regatta Committee: The Regatta Committee shall arrange and conduct all races held by or under the direction of the Club, in conformity with the racing rules of US Sailing or its successor all questions respecting such races, disqualify any contestant violating such racing rules, postpone any race or order it discontinued or re-contested, at the Committee's discretion, record in a book for that purpose all protests filed together with its decision thereon, file

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with the Secretary a copy of the annual report of the Committee, establish the yachting season for all races, collect appropriate fees, transmit to the Treasurer all monies received for the Club from this source. The chairperson shall have custody of all Club trophies.

5. Finance Committee: The Finance Committee shall consider all finance propositions of the Club, examine the books, vouchers, records, and accounts of the Secretary and Treasurer and report in detail concerning the same at the annual meeting of the Club or whenever requested by the Board of Directors at a regular or special meeting of the Board, recommend and approve investment of Club funds by the Treasurer, and prepare and recommend approval of the preliminary annual budget to the Board of Directors in October each year for the following fiscal year. A final line item budget will be recommended to the Board of Directors for approval in March of the fiscal year for which the budget is being recommended. The chairperson of the Finance committee should be a volunteer on the Committee who agrees to serve for multiple years. It is recommended that neither the Rear or Vice Commodore be chairperson but both should be members of the Committee and are expected to attend the Committee meetings.
6. Nominating Committee: The Nominating Committee chairperson shall be the Rear Commodore. The Nominating Committee shall, prior to the annual meeting, consider and select candidates for all offices of the Club, including Flag Officers and Directors at-large. They shall inform the Secretary to prepare ballots for the elections at the annual meeting, post the slate of candidates at least seven days prior to the annual meeting, assure that the slate of recommended candidates is included with the notice of the annual meeting to the Members, present its nominations at the annual meeting, and introduce the candidates if they are present.
7. Planning Committee: The Planning Committee shall develop short, medium, and long term plans for changes to the Club and make recommendations to the Board of Directors. They shall survey the membership, as needed, to obtain their recommendations and use this information for the benefit of the Club.
8. Insurance Committee: The Insurance Committee shall review all of the Club's insurance needs. They shall recommend to the Board of Directors the types and amounts of insurance coverage they feel should be carried by the Club. The Insurance Committee shall compare the insurance cost and obtain bids from three companies every two years to insure the Club is receiving the best coverage for the money spent.
9. By-laws and Standing Rules Committee: The By-laws Committee shall make recommendations to the Board of Directors when changes to the Club by-laws are needed. They shall fully review the By-laws at least every five years. They shall assist the Board when membership approval is needed to make changes and when changes to the Standing Rules are needed.
10. Stations Committee: The Stations Committee will establish, enforce, and revise annually the rules for the operation of the marina; recommend to the Board of Directors improvements and repairs to the marina facilities; assign slips according to the rules of the marina; establish rules for the operation of the front dock for club boats, transient reciprocal boats, and special events that affect its use; review annually and recommend to the Board of Directors all slip fees, docking charges and other fees related to the marina; assist the Treasurer in

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the collection of all fees; and provide the Board of Directors an annual report of marina operations. The Stations Committee is responsible for obtaining necessary permits for marina operations and improvements.

11. Communications Committee: The Communications Committee will assist, as designated, the Commodore in producing the newsletter, assist the Commodore and Secretary, as designated; in publishing the official yearbook, and assist, as designated the Secretary in sending out informational mailings and notices.

## E. MEMBERSHIP

1. Each member shall be requested, annually, to provide the names of dependent children, their date of birth, member activities and committees of interest. This information shall be required for intermediate members over age 21. In addition, boat name, type and registration number will be requested.
2. Life and Distinguished Membership Status should be determined before sending out the membership dues statements. The Membership Chair will keep this information in the data base.
3. The category of "Couples" shall be defined as individuals who are married or cohabit the same dwelling(s) as though married.
4. A membership application from an applicant in the Couples category will require that both individuals apply for and pay the dues determined by the Board of Directors. An exception may be requested to this requirement if one of the Couple is medically unable to participate in any of the club's activities. The Membership Committee chair will submit the requested exception to the Executive Officers who will make the final decision on the requested exception. When a current member acquires a new spouse or "significant other" according to paragraph 3 above, he/she shall be considered a "couple". The non-current member shall be required to apply for membership and pay the single initiation fee without joining the wait list.
5. Those members who have been continuous members for 50 years will be considered Honorary Members. All new Honorary Members will be recognized at the Annual meeting.
6. The membership shall not exceed 550 members unless otherwise approved by the Board of Directors.
7. When prospective member(s) from the wait list are invited to join the Club, he/she must accept or decline the invitation by notifying the Membership Chair in writing, by e-mail or phone call within thirty (30) days of receipt of the invitation. If the prospective member fails to respond within thirty (30) days, he/she will be removed from the wait list. If the prospective member requests that they remain on the wait list, his/her position will be held for one year. If he/she wishes to postpone joining a second time, he/she must reapply and will be placed at the end of the wait list.
8. Junior Members are children/wards of current members from age 10 up to 21 years:
  - A. Junior Members may not bring guests.
  - B. Junior Members must be age 10 up to 21 years of age.
  - C. Junior Members must dress appropriately; Shirt and shoes must be worn in the Club building.

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- D. Junior Membership includes use of facilities and restaurant when not accompanied by their parent/guardian provided they are identified as a Junior Member by the PYC Manager on duty.
  - E. Junior Members may participate in all Junior activities.
  - F. PYC reserves the right to suspend or rescind membership if a Junior member does not abide by the Junior Membership Rules.
  - G. Club cards are not issued to Junior Members.
9. Intermediate Members may not bring more than three (3) guests when not accompanied by an "individual" Member.

**F. DUES, FEES, AND ASSESSMENTS**

1. The PYC membership initiation, membership dues and fees for the 2007 season, are:

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Initiation Fee	\$ 250.00	
Dues	\$ 230.00	
Building Assessment	\$ 40.00	
<u>Intermediate Members</u>	<u>\$ 20.00</u>	
Late Fees	\$ 25.00	
Debt Retirement	\$ 50.00	(For the 2006, 2007 and 2008 seasons only)

**These fees are subject to change by the Board of Directors at any time.**

- 2. The dues and function admissions of the Commodore and his/her spouse will be waived for the year he/she is the Commodore. The dues of the Vice Commodore and his/her spouse and Rear Commodore and his/her spouse will be waived for the year he/she is in that position. The fees and assessments will not be waived.
- 3. The cost of tickets for all Flag Officers and his/her spouses/guests will be waived for the Officers Ball.
- 4. A 10-day grace period (until March 10) will be allowed before assessing a \$25.00 late fee on delinquent membership dues.
- 5. New member dues paid September 1 or later in any year will be credited to the next Yacht Club Year.

**H. Donation Policy**

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The PYC believes in visibly contributing, within our means, to the betterment of the Pentwater Village and Pentwater Township communities. These contributions are budgeted annually and include cash contributions to Pentwater Village/Chamber of Commerce events like the fireworks display and community youth programs. Also included are non-cash contributions like gratis use of the clubhouse, when available, for Pentwater School and service organization events. Requests to the PYC for cash contributions will be forwarded to the Treasurer to confirm budget approval; use of the clubhouse

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will be forwarded to the House Committee for schedule approval. Final approval of all contributions remains with the PYC Board of Directors.

Final 2007 Standing Rules  
Approved: November 11, 2006

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